



## Exceed Local leader of education (LLE) Reference Form

### Background

As part of this process each applicant is required to identify a referee who can comment on:

- The Headteacher's experience in providing coaching/mentoring support to a Headteacher/senior member of staff in a school other than their own
- The impact this support has had on other schools, and
- The schools capacity to facilitate on-going support to schools

**The referee is also expected to commit to deploying the applicant should their application be successful.** In light of this, if you are completing this form you should be undertaking one of the following roles:

- a DCS or equivalent second tier officer from a local authority, or,
- a Senior Diocese Representative
- Headteacher of a teaching school
- Headteacher of a teaching school alliance strategic partner school, with responsibility for school to school support

This is an important part of the assessment process and your experiences will help to ensure that the teaching school is able to make well-informed decisions.

### Please note:

- The applicant has been advised to contact you to notify you of their intention to seek a reference from you.
- In accordance with the Data Protection Act (DPA) the subject of this reference has the right to see a copy of your reference should they request to do so.

<b>Referee name:</b>	
<b>Organisation:</b>	
<b>Referee Role:</b>	
<b>Tel No:</b>	
<b>Applicant name:</b>	
<b>School name:</b>	
<b>Date:</b>	

**Please answer as many of the following questions as you are able to:**

1. How long have you known the applicant in a professional capacity?

0-1 year       2-3 years       4-6 years       6 years+

2. How effective do you believe the applicant has been over the last 3 years in providing coaching and/or mentoring support to another Headteacher or senior member of staff at a school other than their own?

**Note: 0 is 'not at all effective', 5 is 'extremely effective'**

0       1       2       3       4       5

Please provide comments to support your assessment citing specific examples of the impact on their own and other schools, where possible.

3. How substantially has the applicant's support impacted upon school improvement in their locality over the last 3 years?

**Note: 0 is 'no impact', 5 is 'impact has been extremely substantial'**

0       1       2       3       4       5

Please provide comments to support your assessment citing specific examples of the impact on their own and other schools, particularly in relation to pupil progress and attainment, and any cases you are aware of where schools in challenging circumstances, such as Ofsted categories, below floor standards etc,

have been supported

4. How likely do you believe other schools and stakeholders would be, to work with this applicant if they were designated as a LLE?

**Note: 0 is 'not at all likely', 5 is 'extremely likely'**

0     1     2     3     4     5

Please provide comments to support your assessment including how able you feel the headteacher is to work with schools in a broad range of contexts, and build and maintain mutual respect

5. Do you feel that the school has capacity, or could build capacity to support at least 1 other school/headteacher?

Yes     No

Please provide comments to support your assessment including how able you feel the headteacher has built the capacity to support another headteacher

6. If their application is successful, would you seek to deploy this head in support of another, assuming funding was available?

Yes     No     N/A

If you answered 'no' please state why

## **SUPPORT FOR THE APPLICATION**

**Please tick the statement that closely matches your support for this school:**

I unreservedly recommend this headteacher to take on the role of LLE

I recommend this headteacher to take on the role LLE

I am unable to recommend this headteacher to take on the role of LLE

**Additional comments:**

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Once completed please submit this form to Paul Butler:  
[paul.butler@cothorne.bradford.sch.uk](mailto:paul.butler@cothorne.bradford.sch.uk)